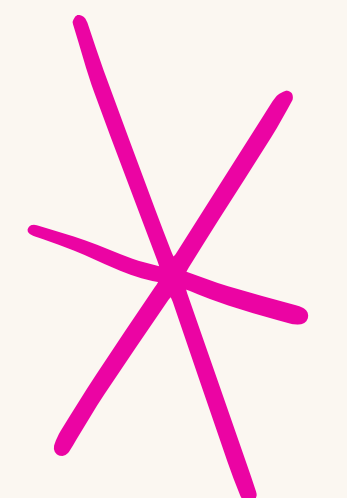
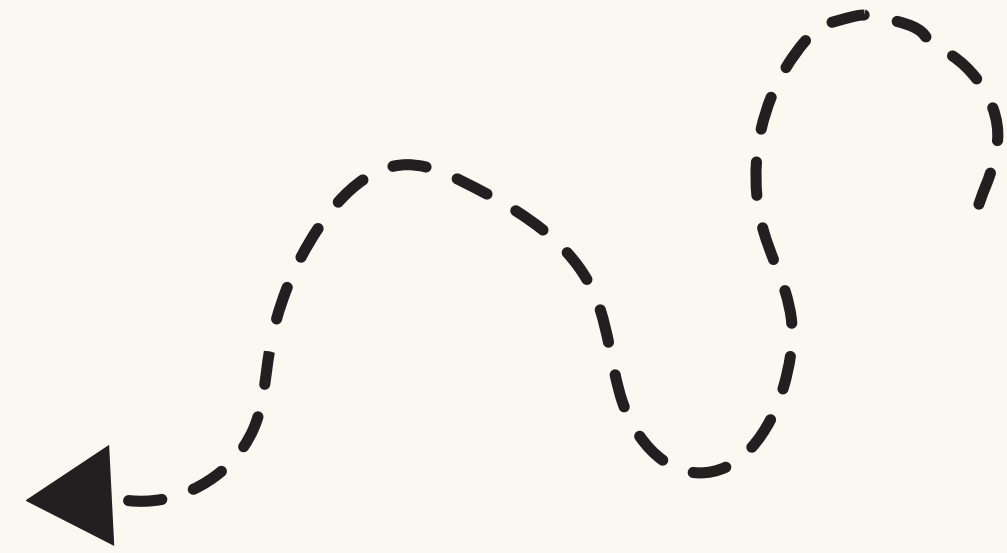
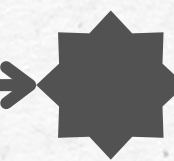
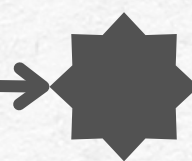
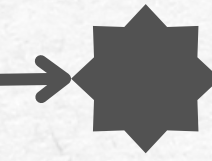
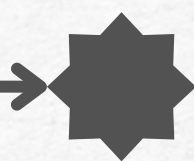


SET-IT-AND-FORGET-IT
weekly workflow



EPISODE PRODUCTION

Book
Guest



Record

Edit

Post

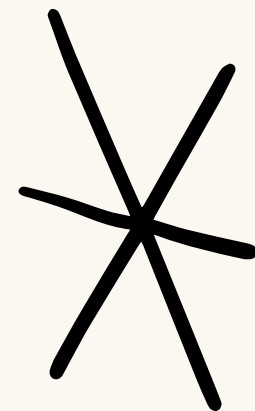
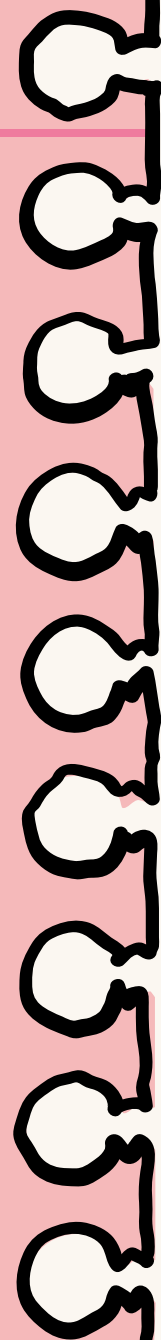
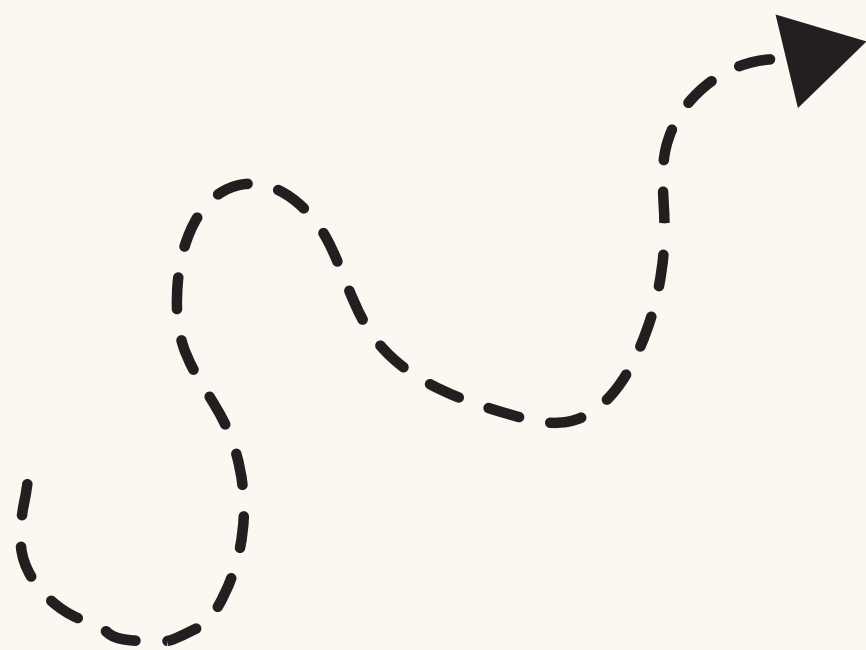
Promote

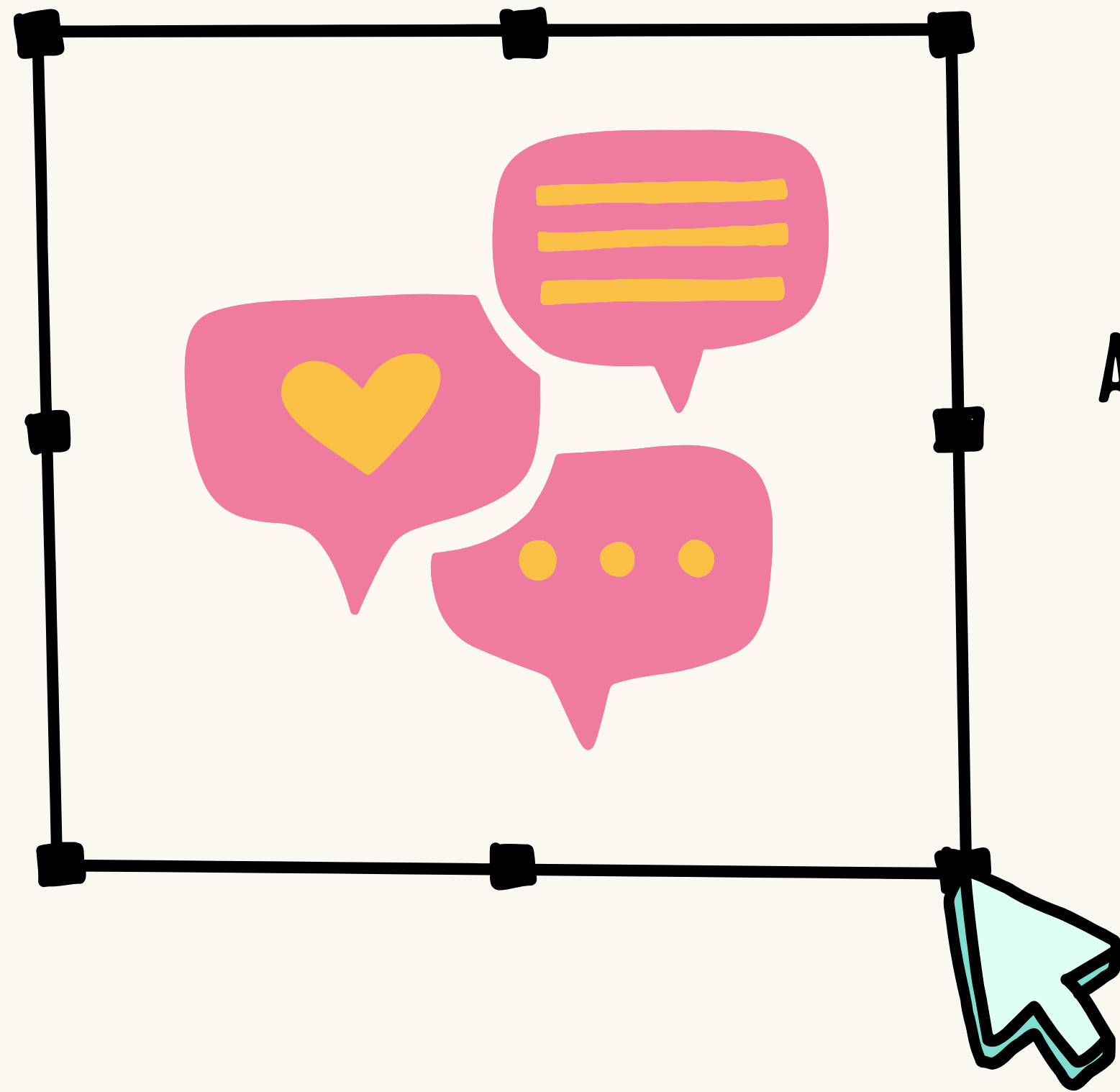




Ad Fulfillment

1. Deliver Copy
2. Record
3. Edit
4. Insert Ads/Pixels/etc.



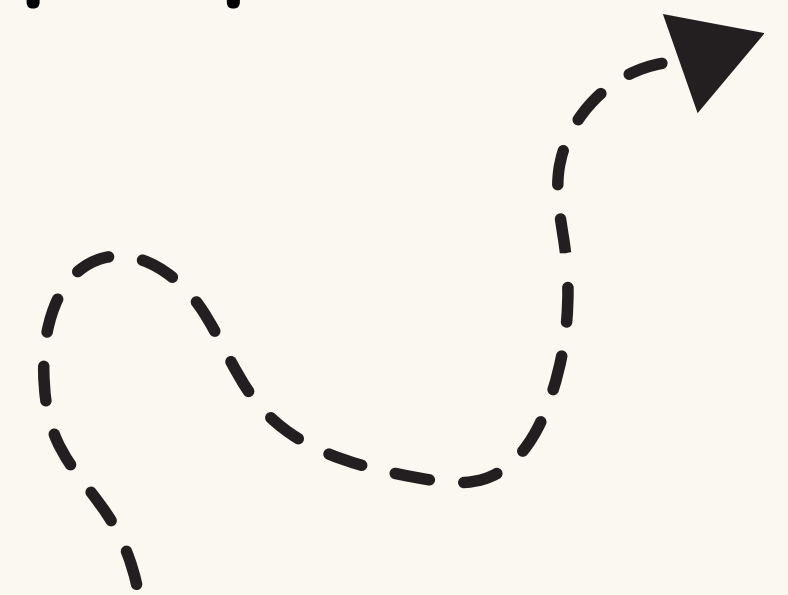


Social Media



Anything that can't be scheduled in advance:

- reply to and likes & comments
- respond to messages
- follow back accounts that follow you
- post to TikTok when prompted





Blog!

Clean Up
Transcript

Select Ep
Images

Upload &
Post

**Weekly
Check-In**

**Task
Management**

**Workflow
MANAGEMENT**

**Create Weekly
Schedule**

**Quality
Assurance**

**Progress
Reporting**

